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| Name of Learner | Demo Candidate |
| Name of Assessor | Demo Assessor |
| Course | Level 4 NVQ Diploma in Advice and guidance |
| Week Commencing |  | Week Ending |  |
| Work Diary Number | 1 |
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| Week Day and Date | **Describe your Daily Work Activities** The purpose of this weekly diary is to trigger a professional discussion. Please make reference to principles, concepts, theories, policies, procedures, regulations, inclusive practice and professionalism whenever possible. Please ensure you indicate the assessment criteria you believe you have met for each of the days.  |
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| Learner Signature  |  |