

**Level 3 Award in Education and Training
Portfolio Evidence Record Sheet**

Name of Candidate		[REDACTED]	
Name of Assessor		[REDACTED]	
Unit 1		Understanding roles, responsibilities and relationships in education and training (H/505/0053)	
Learning Outcome 1		Understand the teaching role and responsibilities in education and training.	
Assessment Criteria		Portfolio Reference	Date
1.1	Explain the teaching role and responsibilities in education and training.	7.1	17/6/19
1.2	Summarise key aspects of legislation, regulatory requirements and codes of practice relating to own role and responsibilities.	7.7	20/6/19.
1.3	Explain ways to promote equality and value diversity.	7.2	19/6/19.
1.4	Explain why it is important to identify and meet individual learner needs.	7.1	17/6/19
Learning Outcome 2		Understand ways to maintain a safe and supportive learning environment.	
2.1	Explain ways to maintain a safe and supportive learning environment.	7.1	18/6/19
2.2	Explain why it is important to promote appropriate behaviour and respect for others.	7.1	18/6/19
Learning Outcome 3		Understand the relationships between teachers and other professionals in education and training.	
3.1	Explain how the teaching role involves working with other professionals.	7.2	19/6/19
3.2	Explain the boundaries between the teaching role and other professional roles.	7.2	19/6/19.
3.3	Describe points of referral to meet the individual needs of learners.	7.1	17/6/19.
Candidate Signature		[REDACTED]	
Assessor Signature		[REDACTED]	
Internal Verifier Signature (If verified)		[REDACTED]	