



Level 3 Award in Education and Training

Portfolio Index

Section 1	1.1	Portfolio Checklist
	1.2	Candidate Profile
	1.3	Signatures
	1.4	Course Completion Declaration
	1.5	Course Evaluation (If completed)
Section 2	2.1	Service Level Agreement
	2.2	Learning Agreement
	2.3	Induction Checklist
	2.4	GLH Declaration
	2.5	Course Activities Log
	2.6	Forum Entries
	2.7	Learning Logs (If applicable)
Section 3	3.1	Basic Assessment Form
	3.2	Expert Witness Form/s (if applicable)
	3.3	Individual Learning Plan
Section 4	4.1	Achievement Tracker (If completed)
	4.2	Unit 1 Evidence Record Sheet

	4.3	Unit 2 Evidence Record Sheet
	4.4	Unit 5 Evidence Record Sheet
Section 5	5.1	Question 1 and Feedback
	5.2	Question 2 and Feedback
	5.3	Question 3 and Feedback
	5.4	Question 4 and Feedback
	5.5	Question 5 and Feedback
	5.6	Reflective Accounts
	5.7	Reflective Account Feedback
Section 6	6.1	Lesson/Session Plan
	6.2	Form M
	6.3	Form N
	6.4	Observation
	6.5	Resources
	6.6	Other Evidence